

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the Neighbourhood Plan Working Group meeting held at The Hub, Myrtle Place, Bingley on Wednesday 21st June 2023

Councillors present:	Drucquer (RD), Gibbons (PG), Williams (SW)
Councillors absent:	Truelove
Non-member Councillors in attendance:	None
Non Councillor members present:	John Dekker (JD)
In attendance:	Eve Haskins (EH, Town Clerk), Lee Searles (LS, Consultant)
Members of the public:	None

Start: 6.30pm

Finish: 8.03pm

2324/01 Election of Chair and Vice-Chair

Resolved to elect Councillor Steve Williams as Chair of the Neighbourhood Plan Working Group for the municipal year 2023-24.

Resolved to elect Councillor Philippa Gibbons as Vice-Chair of the Neighbourhood Plan Working Group for the municipal year 2023-24.

2324/02 Apologies for Absence

Apologies received, and the reasons for absence approved, from Councillor Truelove, Andrew Quarrie and Tony Urwin.

2324/03 Disclosures of interest

None received.

No written requests for dispensation received.

2324/04 Minutes

Resolved to approve as a correct record the minutes of the meeting held on 18th April 2023.

2324/05 Confidential items to be discussed in confidence after item 2324/10

Resolved to agree that no items to be discussed in confidence after item 2324/10, following exclusion of the press and public, due to its sensitive nature.

2324/06 Public Participation

None.

2324/07 Draft Neighbourhood Plan

The draft Plan was discussed, and the following highlighted:

- LS confirmed that, since the last meeting, he has checked for any changes on Bradford Council website, however there were none, therefore the Plan remains unchanged.
- SW reported that he has liaised with the Plan designer regarding necessary amendments to the policies map, and outlined them in detail as follows:

1. Local Facilities – various sporting clubs on Wagon Lane: it was discussed whether these should be included in the Plan as a single facility, and represented as a polygon or multiple polygons; LS advised that the entry should include a clear name and address with a description of what the facility is; agreed that SW to visit the area to determine exactly which grounds should be included in the same polygon/multiple polygons, and confirm the name and address.
2. Local Facilities – Bingley Hockey Club: agreed to remove and renumber.
3. Main F2 facilities: approved the amendments made by SW to continue the sequential numbering of the main F2 facilities as 22, 23, 24 etc. in the Bingley section of the table (page 47), rather than starting them again as 1, 2, 3, as they were previously.
4. BING 12 – Distinctive Local Views and Vistas (page 92): The Plan designer identified that an additional point 14 had been added on the area adjacent to The Twines pointing north-east as this was shown on the Parish Online map but was not included in the draft Plan; SW confirmed that this was included on Figure 9 but is missing from the list: agreed that this needs to be added, however agreed that JD to verify the descriptions for both V2 and V3, to change accordingly if necessary (LS advised to describe the views from a public footpath or bridleway rather than a layby).
 - LS queried descriptions, advising they need to be clearer, e.g. Cottingley ‘park’ or ‘rec’: agreed that SW to go through the list in the Plan to ensure that all descriptions are specific (LS advised again that at least the first line of the address needs to be included).
 - LS to look over the policies map again: EH to send him the link to the Teams site again.
 - Photographs: SW confirmed that no new photographs were received from Bingley Camera Club, however the Plan has no gaps and all photographs included have captions: agreed that all present to check the Plan for any missing photographs prior to the next meeting.
 - Accessibility: SW confirmed that the Plan designer is aware of this requirement and is working accordingly.
 - Milner Field: agreed that this content needs no amendments, agreed that EH to send the owner the initial consultation letter.
 - The Vision Statement: agreed that the Vision Objective at the top of page 2 to be amended to state: ‘Bingley parish will be a high quality local environment of which we can all be proud’; SW to amend this is the draft Plan (both the pdf and Word version).

2324/08 Regulation 14 Consultation

- Survey:

Discussion took place regarding the survey questions circulated by PG, and agreed the following:

- Regarding community facilities: to change the wording to state ‘we have chosen facilities that we think are key to each community’; LS advised that pubs are not considered to be community facilities.
- Regarding item 13, Bingley landscape and heritage: agreed that the words ‘wherever possible’ to be added after ‘should be retained in any future development’.
- Vision Objective at the top of page 2 to be amended to state: ‘Bingley parish will be a high quality local environment of which we can all be proud’; SW to amend this is the draft Plan (both the pdf and Word version).
- PG to amend the opening of the questions to ensure they do not all read ‘Do you agree’.
- PG to amend question 17 on living/working in Bingley to include reference to Bingley parish.
- Agreed not to request information on the respondents’ location within the parish/gender etc.; agreed to amend the age groups choices to 30-44, 45-55, 56-65, 66 and over’.
- Survey requirements: agreed the Bingley Town Council logo to be included on the survey, as well as text/pictures and links to other documents.

- Agreed a 200 word limit for the text box at the end of the survey.
- Agreed that a statement to be added to the survey requesting that respondents read the documents beforehand (to also be included on the postcards to be sent to residents).
- Agreed that PG to investigate further the survey, including whether this could be printed out for inputting of results/analysis.

- Timescales:

SW confirmed that it would be late summer/early autumn by the time the Plan is approved by the Full Council, with costs etc.

- Approach/events:

Previously agreed that postcards to be sent to residents, several open day events to be held at the Hub and copies of the Plan to be made available for consultation locally.

2324/09 Next Meeting of the Neighbourhood Plan Working Group

The next meeting of the Neighbourhood Plan Working Group will be held on Wednesday 26th July 2023 at 6.30pm at the Hub, Myrtle Place, Bingley, with the consultant attending via Teams.

2324/10 Exclusion of press and public

No exclusion of the press and public from items under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.